

## COMMENCEMENT WEEK INFORMATION FOR GRADUATES AND GUESTS

Events involving family members of college graduates begin on the Tuesday afternoon prior to Thursday's Commencement ceremonies. You should plan to participate in all the activities listed below and be in Cambridge from May 25-27<sup>th</sup> with Thursday, May 27<sup>th</sup> being the most important day to attend.

### **Tuesday, May 25**

11:00am: PHI BETA KAPPA LITERARY EXERCISES- in Sanders Theatre  
2:00pm: Baccalaureate Service for Graduates  
Followed by Class Picture  
6:00pm Senior Class Family Dinner & Party at the Athletic Area  
(Advance reservation only, invitations will be mailed in March)

### **Wednesday, May 26**

Noon Class Day Family Picnic in The Old Yard  
2:00pm Senior Class Day Exercises Featuring a Guest Speaker, Undergraduate Orations, and Awards  
5:00pm Masters' Receptions in the Undergraduate Houses  
8:00pm Complimentary Band & Glee Club Concert in Tercentenary Theatre

### **Thursday, May 27**

9:45am Morning Commencement Exercises in Tercentenary Theatre  
Noon Lunch & Diploma Presentation Ceremonies in the Undergraduate Houses  
2:30pm Afternoon Commencement Exercises/Annual Meeting of the Harvard Alumni Association with Harvard President and the featured Commencement Speaker in Tercentenary Theatre

## TICKET INFORMATION AND SUMMARY

### **HOW/WHERE DO YOU GET TICKETS FOR COMMENCEMENT WEEK?**

**SENIOR DESK:** Beginning Tuesday, May 4<sup>th</sup> between the hours of 11:00AM and 3:00PM, Monday through Friday, seniors are invited to come to the "Senior Desk" located at the Harvard Alumni Association Office on the 6th floor of **124 Mount Auburn St.** in Cambridge to pick up all of the tickets to which they are entitled and to purchase additional tickets. (This desk will be open through Class Day, May 26<sup>th</sup> at 4:00pm.)

At the Senior Desk they are able to pick up ALL tickets mentioned below; this is the ONLY way for them to pick up ALL tickets. The HAA will mail additional information to parents in March about how they can submit orders to purchase additional tickets. Students can purchase these tickets with CASH or CHECK when they arrive at the Senior Desk or pick up tickets that their parents have requested and purchased.

### **REVIEW OF THE 5 TICKETED EVENTS:**

**1) SENIOR CLASS FAMILY DINNER AND PARTY:** Tuesday May 25<sup>th</sup> at 6:00pm  
*Tickets are complimentary for the graduating senior and sold separately for each additional guest, children under 5 are free.* All reservations *must* be made in advance; additional ticket information and order forms will be mailed to parents in March. Tickets will also be for sale at the Senior Desk (see above). If parents have ordered tickets, seniors may pick them up at the Senior Desk beginning May 4<sup>th</sup> or at the event itself.

**2) Class Day Picnic:** Wednesday, May 26<sup>th</sup> in the Old Yard, at noon

*Each senior is entitled to three complimentary picnic tickets, additional tickets may be purchased at the Senior Desk, everyone that requires a bagged lunch must purchase a ticket beforehand.* Tickets are not required for the Class Day Exercises, which follow the picnic, in Tercentenary Theatre at 2:00pm.

**3 & 4) Commencement Day:** Thursday, May 27<sup>th</sup> beginning around 8:00am

Seniors in academic regalia (cap and gown) *do not need tickets* for the Commencement Morning Exercises in Tercentenary Theatre. Family members and guests will require tickets for the Commencement Morning Exercises (3), and for the afternoon Alumni Exercises (4). The Commencement Morning Exercises are extremely crowded and, consequently, tickets are limited to a maximum of *four per Senior* (No Exceptions). You will *receive five afternoon tickets* for the Alumni Exercises where addresses by the Harvard President and the Commencement Speaker (TBA) are scheduled. Additional Afternoon tickets will be available at Senior Desk.

**5) Commencement Day, House Ceremonies:** Thursday, May 27<sup>th</sup>, in each House, at noon

Between the Morning and Afternoon Commencement Exercises, there is a diploma presentation ceremony and luncheon. This is the ceremony is where the graduate actually receives his/her diploma. Tickets are not required for the ceremony but are required for the luncheon. For **all** information about the luncheon please contact your senior's **House Office**:

<b>House</b>	<b>Contact Name</b>	<b>Email</b>	<b>Office Phone (617)</b>	<b>Office Fax (617)</b>
Adams	Sophia Chaknis	<a href="mailto:schaknis@fas.harvard.edu">schaknis@fas.harvard.edu</a>	495-2259	495-0331
Cabot	Susan Livingston	<a href="mailto:slivings@fas.harvard.edu">slivings@fas.harvard.edu</a>	495-8740	496-5388
Currier	Patricia Pepper	<a href="mailto:pgpepper@fas.harvard.edu">pgpepper@fas.harvard.edu</a>	495-8100	496-3935
Dudley	Carvina Williams	<a href="mailto:ududley@fas.harvard.edu">ududley@fas.harvard.edu</a>	495-2256	496-5459
Dunster	Melanie Charette	<a href="mailto:charette@fas.harvard.edu">charette@fas.harvard.edu</a>	495-2263	496-3850
Eliot	Sue Weltman	<a href="mailto:weltman@fas.harvard.edu">weltman@fas.harvard.edu</a>	496-5615	496-2800
Kirkland	Stacey Dell Orto	<a href="mailto:dellorto@fas.harvard.edu">dellorto@fas.harvard.edu</a>	495-2272	496-4620
Leverett	JoAnn DiSalvo Haas	<a href="mailto:jpdhaas@fas.harvard.edu">jpdhaas@fas.harvard.edu</a>	495-2278	496-1900
Lowell	Elizabeth Terry	<a href="mailto:eterry@fas.harvard.edu">eterry@fas.harvard.edu</a>	495-2283	495-2523
Mather	Jackie Wheeler	<a href="mailto:jwheeler@fas.harvard.edu">jwheeler@fas.harvard.edu</a>	495-4834	496-2355
Pforzheimer	Sue Watts	<a href="mailto:swatts@fas.harvard.edu">swatts@fas.harvard.edu</a>	495-8166	496-3788
Quincy	Larry Peterson	<a href="mailto:lpeters@fas.harvard.edu">lpeters@fas.harvard.edu</a>	495-2285	496-2234
Winthrop	Joanna Miller	<a href="mailto:wj-ha@fas.harvard.edu">wj-ha@fas.harvard.edu</a>	495-2297	384-5504

IN SUMMARY: Every senior will automatically receive *one* ticket to the Tuesday Night Family Dinner, *three* tickets to the Class Day picnic, *four* to the Commencement Day Morning Exercises, and *five* for the Afternoon Alumni Exercises. Seniors require a ticket for themselves to each of these events *except for Commencement Day Exercises* where the senior's Harvard ID and academic regalia are his/her ticket into Harvard Yard.

#### **QUESTIONS AND ANSWERS ABOUT SENIOR SPRING & COMMENCEMENT WEEK**

1. *How do I get added to the Social Senior Class List to receive information about Senior Spring?*

Please fill out this survey monkey site to be added to the Social Senior Class List:

[http://www.surveymonkey.com/s.aspx?sm=U3bsZhAHXk43Ruqhck2Yvg\\_3d\\_3d](http://www.surveymonkey.com/s.aspx?sm=U3bsZhAHXk43Ruqhck2Yvg_3d_3d)

2. *If you want to walk at Commencement but are unsure of your **senior standing**, please contact your House Office (listed above) or contact **The Registrar** directly. The HAA does not handle this situation!*

3. *Where/When do I eat during Senior Week?*

House **TBD** will be open for:

Breakfast	7:30AM – 10:00AM
Lunch	12:00 – 2:15PM
Dinner	closed

*All House are closed after lunch on Saturday, May 22<sup>nd</sup>*

4. *Are there special arrangements for persons with disabilities?*

Yes. There is an accessible seating section available for persons with disabilities in Tercentenary Theatre on Commencement Day. There will be ASL interpreters for the Yard ceremonies. For ticket reservations, accommodation requests, or other questions, contact Marie Trottier, University Disability Coordinator, Holyoke Center, Room 941, Cambridge, MA 02138 (617-495-1859/voice; 617-495-4801/TTY; [marie.trottier@harvard.edu](mailto:marie.trottier@harvard.edu)) **Seating in this section is by reservation and ticket only from this office and all reservations must be made before Friday, April 30<sup>th</sup>.** Individuals with disabilities are encouraged to arrive early to avoid some of the crowding that usually takes place after 8:30am. Gates open this year at 6:45am. Accommodations and services from this office are available to graduates, their relatives, and guests. First-aid stations and wheelchair accessible, restrooms will be located in Sever, Weld, and Thayer Halls on Commencement Day.

5. *Is there parking available during Commencement Week?*

Free parking is available at the athletic area in Allston.

6. *At what functions are cap and gown required?*

Cap and gown are required for the Baccalaureate on Tuesday, May 25<sup>th</sup>, and the Commencement Morning Exercises, Thursday May 27<sup>th</sup>. Any senior not in academic dress for Commencement will need a “Candidate Ticket” to enter the Yard and these will be available only from your House Master on Commencement morning. Cap and gown rentals will be available May 14<sup>th</sup> to May 27<sup>th</sup>, in the Textbook department on the third floor of the Coop on Palmer Street. Pick-up hours are 9 a.m. to 9 p.m. Monday through Saturday and Sunday 10:00 a.m. to 7:00 p.m. The Coop will open at 6:30 a.m. on May 27<sup>th</sup>, Commencement morning. **HARVARD COLLEGE UNDERGRADUATES DO NOT HAVE TO RESERVE A CAP AND GOWN.**

**For more information visit [www.thecoop.com](http://www.thecoop.com) and click on the Commencement Center button or call Nancie Scheirer at 617 499-2122.**

7. *Do family members less than 5 years old need to pay for or need tickets to events?*

For the Family Dinner, no ticket needed for those under 5 years old. For the Class Day picnic and Masters Receptions, these are pre-bagged meals; so if they will need their own lunch they will need their own ticket! Class Day/Commencement Exercises: they do not need a ticket if they are able to sit on your lap.

8. *How do I get a copy of the 374<sup>th</sup> Harvard College Yearbook?*

Orders can be placed by going to the website: [www.harvardyearbook.com](http://www.harvardyearbook.com) and clicking on the “Order Online” link and filling out your information. If you have any questions about the yearbook, please email [inquiries@harvardyearbook.com](mailto:inquiries@harvardyearbook.com)

9. *How do I order a copy of the CLASS PICTURE?*

An order form will be sent to parents in the spring, you can also pick up an order form at the time the picture is taken, and you can pick one up at 124 Mt. Auburn St., 6th floor any time. You can also contact them at: Panfoto, P.O. Box 650063, West Newton, MA 02465-0063, [www.panfoto.com](http://www.panfoto.com) (781-788-9595, Fax 781-788-4999). Cost is \$28.00 for the color photo, \$105.00 framed plus shipping and tax (where applicable).

10. *Are recordings of the Commencement Week activities available for purchase?*

Yes. Broadcast-quality, five-camera recordings are made of the Class Day Exercises (afternoon) and Commencement Day Exercises (morning and afternoon) that take place in Tercentenary Theatre. The AM and PM Commencement Day programs also include commentary during the processions. Single-camera recordings are made of the diploma ceremonies at all of the Houses and several of the graduate schools. These recordings are available as DVDs or VHS videotapes. For more information related to the videos, call Commencement Video (617-884-6000); for audio only, call the Media Production Center (617-495-9440).

11. *When must seniors vacate their rooms?*

All seniors must be out by 5:00 PM on Friday, May 28<sup>th</sup>. No exceptions!